Illinois' I-WIC Web-Based Training (WBT)

Module	Description	Est. Viewing Time	Staff/Job duties*
Module 1	Intro to I-WIC	12 minutes	All
Module 2	Searching for and Opening Records	15 minutes	All
Module 3	Appointment Scheduling and Prescreening Activities	33 minutes	All
Module 4a	Certifying a New PG	30 Minutes	Support Staff
Module 4b (Part 1)	Certifying a New PG	24 minutes	CPA
Module 4c (Part 2)	Certifying a New PG	18 minutes	CPA
Module 5a	Recertifying a PG as BF and Cert New Baby	20 minutes	Support Staff
Module 5b (Part 1)	Recertifying a PG as BF and Cert New Baby	21 minutes	CPA
Module 5c (Part 2)	Recertifying a PG as BF and Cert New Baby	10 minutes	CPA
Module 5d (Part 3)	Recertifying a PG as BF and Cert New Baby	23 minutes	CPA
Module 6	Transfers and Change of HH ID's	18 minutes	All
Module 7	Breastfeeding Status Change	15 minutes	CPA
Module 8	Mid-Cert Appointment	9 minutes	CPA
Module 9	Formula Change	8 minutes	CPA
Module 10	Food Packages	14 minutes	CPA
Module 11	Benefits Screen	15 minutes	CPA
Module 12	Managing Notes & Alerts	8 minutes	All

*all staff are welcome to view any/all modules, the staff title listed identifies the staff role of who would be completing these actions based upon staff qualification and/or typical WIC clinic setting.