I-WIC Web-Based Training (WBT)
Worksheet 4 - Modules 7, 8, 9, 10, & 11

Module 7: BF Status Change

1. A mom and baby were certified as BE (Breastfeeding Exclusively) and IBE (Infant Breastfeeding Exclusively). Within the first month of leaving the WIC office, something changes, and the mom called back to say she wants to change her breastfeeding status. In what order do we need to follow the steps to complete a food package change:

    _____ Void the Benefits for both Participants

    _____ Update BF Screens

    _____ Issue Replacement Benefits

    _____ Update the BF Status on the Cert Action Screen

    _____ Update the Food Prescriptions

2. What appointment type will be used with a Breastfeeding Status Change?
    a. Benefits Issuance (BI)
    b. Food Package Change (FPC)
    c. Nutrition Ed/Counseling
    d. Certification

3. The _____ _____ button on the bottom of the Cert Action screen is selected to make a breastfeeding status change.

4. True or False
A Breastfeeding status change for the infant, if linked with his mother, will update the benefits for the mother as well (unless it is multiples, which both cannot be linked so BF status change must be done individually).

5. If the mom expresses a need for a breast pump to continue breastfeeding, what tab would that information be collected:
    a. BF Information
    b. BF Questions
    c. BF Support & Notes
    d. BF Pumps & Aides

6. True or False
Changing an infant from Exclusively Breastfeeding to Mostly Breastfeeding (partial) in the first 30 days (0 months) the default amount is 1 can of formula. As packages are added, for each age range of the infant, the number of cans be adjusted to meet the infant's needs.

7. True or False
It is recommended to only assign food packages out as far as needed (until the next visit, not for the full certification period), as BF status could change again as baby ages.

8. When benefits are reissued for the Breastfeeding mom and infant with a BF status change it is a two-step process:
    1) Infant gets _____ benefits for this month and 2 future months.
    2) Mom gets _____ benefits for 2 future months (not current month).

9. What should match with the mom and infant dyad on the Issue Benefits screen?
   a. BVT
   b. BLT
   c. Both a and b

Module 8: Mid-Cert Appointment

10. What component(s) of the mid-cert appointment are support staff responsible for?
    a. Marking on-site/attended
    b. Issuing benefits
    c. Providing nutrition education
    d. None

11. True or False
CPAs must use professional judgement, per participant's needs, regarding screens to complete during the mid-cert appointment.

12. Match the appropriate screen (from the Guided Script) to the appropriate action to be taken or information to be added for a Mid-cert Appointment by writing letter in space provided:

	Screen		**Action Taken**
A	Cert Action Screen		Required screen with open-ended questions (i.e. Has your health changed in the last few months?)
B	Lab Screen		Review/update as needed
C	Breastfeeding Screen and appropriate Tabs		Mark verify check box to indicate information was reviewed and updated
D	Health Screen		Make next appointment
E	Mid-Certification Screen		Review this screen, typically updated if there is a BF status change
F	Nutrition Risk Screen		Next set of benefits to be issued
G	Nutrition Education Screen		Take new measurements or use health care providers information
H	Food Prescription Screen		Review/update risks as needed
I	Issue Benefits		Minimum of Family Benefits List would be printed
J	Schedule Appointment		Food prescriptions added out to the end of the certification period
K	Print Docs		Method and topic would be added. If more than one topic is discussed they will be added separately

Module 9: Formula Change

13. When attempting a formula change, what is the order of the steps that must be completed?
    _____ Void previously issued benefits
    _____ Issue New Benefits
    _____ Print the Family Shopping List
    _____ Ensure right formula is on the Food Prescription

14. On the Food Prescription Screen, you must begin by:
   a. Modifying the existing food package
   b. Removing as many rows of benefits as possible, starting from the bottom up and saving after each row is removed
   c. Adding new rows with the correct food package

15. True or False
When voiding the Infant's current month's issued benefits, you should take note of how many cans of formula are being voided.

16. The Formula Calculator can be accessed via:
   a. Miscellaneous menu
   b. Benefits menu
   c. Certification menu
   d. Any of the above menus

17. Please match the action to be taken with the correct order when issuing new benefits:

   Print Family Shopping List   **First**

   Preview Benefits   **Second**

   Issue Benefits   **Third**

Module 10: Food Packages

18. True or False
Before a food package can be assigned in the system, the certification must be marked complete and the saved on the Food Prescription screen.

19. The assign 4-5 mo. Pkg checkbox will only be enabled if the infant is:
   a. At least 6 months old
   b. A MPF form is obtained and documented in the system
   c. If "no" is selected to the question "Does your child eat these foods every day?" on the Nutrition screen

20. True or False
Core packages are based on State developed regulations.

21. Group Max Tally allows you to tailor the food package to stay within the maximum for which food categories?
   a. Milk/Cheese
   b. Beans/Peanut Butter
   c. Fruit & Vegetables
   d. All the above

22. True or False
You do not have to cover the entire certification period when completing the Food Prescription screen, just enough to get the participant to the next WIC appointment.

23. True or False
Infant formula packages have a 'formula placeholder' when assigning the food package, until the CPA selects the appropriate formula from the dropdown list.

Module 11: Benefits Screen

24. True or False
Each clinic must have at least one range of cards active in the eWIC card inventory.

25. eWIC Cards can be transferred:
   a. From the Local Agency level to Clinics
   b. From Clinic to Clinic
   c. Both
   d. None, cards are shipped to the Local Agency pre-loaded into the system

26. True or False
The Benefit Start Date will be the same for all members of the Household and cannot be changed.

27. The following functions can be accessed via the eWIC Card Account Maintenance screen:
   a. eWIC card issuance
   b. eWIC card replacement
   c. eWIC card stop access
   d. All the above

28. True of False
A new PIN will need to be set before a replaced eWIC card can be used.

29. True or False
If an eWIC card has its access stopped and then the card is found, staff should instruct the Household to use that card.

30. Before benefits can be issued, mark a (x) before the items that must be completed:

	Certification complete		EBT account assigned
	Print Family Shopping List		Make any Referrals
	Participant active		No benefits already issued for that selected month

31. The Family Shopping lists provides what information?
   a. A detailed list of the Household's WIC benefits
   b. The next scheduled WIC appointment
   c. The current Authorized WIC Food List
   d. Both A & B

32. True or False
Prorate checkbox is checked as a default and applies to the current month benefits.